

CENTRAL SERICULTURAL GERMLASM RESOURCES CENTRE

National Active Germplasm Site (Recognized by NBPGR, New Delhi & NBAIR, Bangalore)

An ISO 9001:2015 Certified Centre

Central Silk Board, Ministry of Textiles, Govt. of India

No. CSB/GRC/3(20)/2019/Stores

1082

Date : 21.01.2021

Sir,

Sub : Inviting quotations for printing and supply of Annual Report 2019-20 of CSGRC, Hosur – reg.

This office is interested in printing and supply of 100 copies of Annual Report 2019-20 of CSGRC, Hosur. Accordingly, sealed quotations are invited for the same as per the specification given overleaf.

The sealed quotations in the enclosed format, duly filled in and rate offered (specifying taxes) should be sent to the Director, Central Sericultural Germplasm Resources Centre, P.B. No. 44, Thally Road, Hosur – 635 109, Krishnagiri District, Tamil Nadu in a sealed envelope superscribing as “**QUOTATION FOR PRINTING AND SUPPLY OF ANNUAL REPORT 2019-20 OF CSGRC, HOSUR**”. The quotations should reach this office on or before 05.02.2021 at 03:00 PM and will be opened on the same day at 03:30 PM. The quotations received after the due date and time will be rejected summarily.

The Director reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.

Terms and conditions :-

1. Validity of quotation : 90 days
2. Delivery schedule : Within 10 days from the date of approval of the final proof and to be delivered to this centre at Printer's cost.
3. Inspection : Before delivery and on intimation, an inspection will be made by deputing official from CSGRC, Hosur
4. Destination : CSGRC, Hosur
5. Payment schedule : through PFMS after receipt of the printed material in good condition and confirming to the specification.
6. Taxes/other statutory duties should be indicated separately. Please note that no CST form will be issued from this centre
7. Liquidated damages for delay and non-supply : 0.5% will be deducted from the bill per week for not executing the work within the stipulated time.
8. Quotation should be complete in all respects. There should be adequate arrangement for collection and delivery of copy matter, proof sheets and printed material.

Yours faithfully,


DIRECTOR

पी. बी. नं - 44, थली रोड, होसूर - 635 109, कृष्णगिरि जिला, तमिल नाडु, भारत ।

P. B. No. 44, Thally Road, Hosur - 635 109, Krishnagiri District, Tamil Nadu, India.

दूरभाष / Phone: (91) 04344 - 222043, 221148 & 221147 फैक्स / Fax: (91) 4344 - 220520 & 222013

ई-मेल / E-mail: csgrchosur@gmail.com, csgrchos.csb@nic.in वेबसाइट / Website: www.csgrc.res.in

“ आप हम से हिन्दी में पत्र - व्यवहार कर सकते हैं ”



Specifications of Annual Report 2019-20 of CSGRC, Hosur

Sl.No.	Particulars	Specifications
1	No. of copies	100 nos.
2	Book size	27.8 cm x 21.2 cm (L x W) (1/4 Demi size)
3	Print area	23 cm x 18 cm (L x W)
4	No. of text pages	90 ± 10 pages including 4 multi coloured pages with photos / diagrams
5	Language	Bilingual, mainly English with few pages in Hindi
6	Paper quality	Cover – 300 GSM imported art board Text – 130 GSM imported art paper
7	Print colour	- text in single colour in black 90 ± 10 pages - Multicoloured plates with photos – 4 pages
8	Text composing	This office will supply the text as MS Word(.doc) file in CD and photos separately and the Printer need to design the pages as per above mentioned format/size
9	Cover page	Multicolour and laminated (Front outer, inner and Back outer, inner)
10.	Printing proofs	Two proofs to be given to this office before final printing.
11.	Binding	Perfect binding