



## केन्द्रीय रेशम जननद्रव्य संसाधन केन्द्र

(आईएसओ 9001:2015 द्वारा मान्यता प्राप्त केन्द्र)

केन्द्रीय रेशम बोर्ड, वस्त्र मंत्रालय, भारत सरकार

पी.बी.न: 44, थली रोड, होसूर - 635 109 कृष्णगिरि जिला, तमिलनाडु।

**Central Sericultural Germplasm Resources Centre**

(an ISO 9001:2015 – Certified Centre)

CENTRAL SILK BOARD, Ministry of Textiles, Govt. of India

P.B. NO.44, THALLY ROAD, HOSUR – 635 109, KRISHNAGIRI DIST., TAMIL NADU.

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Phone : 04344-222013, 221148, Fax : 04344-220520



No. CSB/CSGRC/Gen/2020/COVID-19/

Date: 02.05.2020

### OFFICE ORDER

Sub: Consolidated Revised Guidelines on the measures to be taken by Ministries / Departments of Govt. of India, State / UT Governments and State / UT authorities for containment of COVID-19 in the Country – Reg.

Ref: O. M, New Delhi dated 29.04.2020 / C. O Endorsement dated 29.04.2020

In continuation to this office order dated 16.04.2020, the decision taken by the National Disaster Management Authority (NDMA). Ministry of Home Affairs, Govt. of India, New Delhi the Lockdown period is extended for a further period of two weeks from 04.05.2020.

Accordingly, the employees are deployed on rotation basis in two Batches compulsorily on working days from 04.05.2020 to 10.05.2020 and 11.05.2020 to 17.05.2020. The Officers & Staff who are not included in the Duty Roaster shall work from home and be available on mobile/telephone/electronic means and if required report for duty in exigencies. Further, all the staff members / workers are advised to download the “Aarogya Setu App” in their mobile phones strictly as per the aforesaid guidelines.

  
✓ DIRECTOR

**ROASTER PLAN FOR EMPLOYEES WORKING AT CSGRC, HOSUR FOR THE PERIOD 04-05-2020 TO 17-05-2020**

Sl. No.	Name of the Scientist/Officer/Officials	First Batch (04-05-2020 to 10-05-2020)	II Batch (11-05-2020 to 17-05-2020)	Remarks
1	Shri. Raju Mondal, Sci-B		II Batch	
2	Dr. M.C. Thriveni, Sci-B		II Batch	
3	Shri M. Jagajeevan, AD(A&A)		II Batch	
4	Smt. K. Gayathri, AD(A&A)	I Batch		
5	Shri S. Sekar, AD (C)		II Batch	
6	Shri M. Vijayakumar, J.E	I Batch		
7	Bairwa Narendra Kumar, Lib.		II Batch	
8	Shri T.V. Muralidharan, Asst. Supdt.	I Batch		
9	Shri R. Gopinathan, Steno Gr.I	I Batch		
10	Smt. P. Elizabeth Rani, UDC		II Batch	
11	Smt. M. Jothi, UDC		II Batch	
12	Smt. Sheeba V S		II Batch	
13	Shri P. Nagadurai, Driver-Gr.II	I Batch		
14	Shri J. Selvakumar Driver-Gr.II		II Batch	
15	Shri V. Gopala, MTS	I Batch		
16	Shri M. Muniraju, MTS		II Batch	
17	Shri A. Subramani, Asst. Tech.	I Batch		
18	Shri J.V. Nataraja, Tech. Asst.	I Batch		
19	Shri G. Chinnavenkatappa, Tech. Asst.	I Batch		
20	Shri A. Sathyamurthy, Tech. Asst.		II Batch	
21	Shri R. Pugalendi, Tech. Asst.		II Batch	
22	Smt. Ayesha Siddique, FA		II Batch	

  
DIRECTOR

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C.S.G.R.C CSB, Hosur 635 109.



केन्द्रीय रेशम बोर्ड  
(वस्त्र मंत्रालय - भारत सरकार)

केरेबो कांप्लेक्स, बी.टी.एम. लेआउट,  
मडिवाला, बेंगलूरु-560 068.



**CENTRAL SILK BOARD**

(Ministry of Textiles - Govt. of India)

CSB Complex, B.T.M. Layout,  
Madiwala, Bengaluru-560 068.

No. CSB-63(1)/2020-ES.I

Date : 02.05.2020

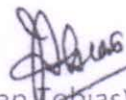
**OFFICE ORDER**

Sub: Consolidated Revised Guidelines on the measures to be taken by Ministries / Departments of Government of India, State / UT Governments and State / UT authorities for containment of COVID-19 in the country - Regarding.

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In continuation of the precautionary measures required to be taken to contain the spread of Novel Corona Virus (COVID-19) issued vide Order dated 15<sup>th</sup> April, 2020 (available on website), The National Disaster Management Authority (NDMA), Ministry of Home Affairs, Government of India has extended the lockdown for a further period of two weeks from 04.05.2020 vide Order No. 40-3/2020-DM-I(A) dated 1<sup>st</sup> May, 2020 (copy enclosed) and accordingly it is for compliance by all Offices/Institutes/Units under Central Silk Board. The instructions regarding classification of areas into identification of Red (Hotspot), Green and Orange Zones should be updated as per the classification by the Ministry of Home and Family Welfare (MoHFW) which is dynamic and instructions in case of change of a zone from one category to another should be followed. The status as on 30.4.2020 is attached vide MoHFW, DO.No.Z.28015/19/2020-EMR dated 30-4-2020. Instruction regarding operation of Containment Zones and 100% coverage of Aarogya Setu app among the Office Staff should be complied with. Wearing of face mask is compulsory in Office and provision for disinfection of premises, thermal scanning, hand wash sanitizers as indicated in Annexure-I to the Order dated 01.05.2020 (ibid) should be continued. Care should be taken to ensure that no offence is committed against the provisions of Disaster Management Act, 2005 as per Annexure-II to the Order dated 01.05.2020 (ibid). Other instructions as per Order dated 15<sup>th</sup> April, 2020 should be continued. The Officers & Staff who are not included in the Duty Roster shall work from home and be available on mobile/telephone/electronic means and if required report for duty in exigencies except in cases of 'Quarantine' or areas in 'Containment Zones'.

The Director/Officer-in-Charge may also comply with Orders issued by the State Govt/Union Territory issued from time to time.

  
(Julian Tobias) 02-05-2020

Joint Director (Admn.)

Encl: As Stated.

To

All the Officers & Staff of concerned Institutes / Units/Central Office



पो.बा.सं/ P.B. No. : 6825

वेबसाइट / website : <http://csb.gov.in>



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