

Sub:- Inviting competitive rate quotations for purchase of **1 No. 2 ton Split Air Conditioner** at CSGRC, CSB, Hosur - reg.

Quotations are invited for supply & installation of 1 no. 2 ton capacity Split AC to this office duly quoting your rate indicating the discount to be allowed on quoted value and Taxes, if any. The quotation should be inclusive of **cost of Split AC, Tax Delivery charges & Installation**.

Quotation should be sent to the undersigned in a **sealed envelope super scribing as "QUOTATION FOR SPLIT AIR CONDITIONER"** so as to **reach this office on or before 14th March, 2016 at 3.00 p.m.** The quotations received after the due date and time will be rejected. The Quotations will be opened by a Committee on the **same day at 3.30 p.m.**

The **undersigned reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.**

The Terms and Conditions are as under:-

- (1) **Validity : Rate quoted should be valid for 90 days.**
- (2) **Instalaltion & Delivery** : Within 5 days from the date of receipt of the Purchase order.
- (3) **Payment schedule** : By cheque after satisfactory installation & working of the equipment in good condition.
- (4) Taxes/VAT/Other statutory duties should be indicated separately. **Please note that no form "C" or "D" will be issued by this station.**
- (5) Liquidated damages for delay 0.5% will be deducted from the bill per week for not undertaking the ordered installation work, within the stipulated time.
- (6) Submission of income tax clearance as issued by Income Tax Department & sales Tax clearance certificate as issued by State / Central Sales tax Department.

Yours faithfully,


DIRECTOR

Copy to: The Asst. Director (Comp.), CSGRC, CSB, Hosur - To exhibit the same in CPP/CSGRC web site.